

College Instruction Committee Agenda

Contra Costa College

2600 Mission Bell Drive, San Pablo, California 94806

Monday, March 11, 2019

2:15 pm – 4:00 pm

Location: CTC-131

THE COMMUNITY IS WELCOME AND ENCOURAGED TO ATTEND

Time	Item #	Description
2:15-2:20	A	CALL TO ORDER with Introduction of Guests
	1	CIC Chair: Mark Wong Division Rep SES: Robert Webster Division Rep LA: Anthony Gordon Division Rep LAVA: Laura Salas Division Reps NSAS: Jennifer Ounjian SLO Coordinator: Brandy Gibson, Rachel Dwiggin-Beeler Senior Dean of Instruction (Ex-officio): Tish Young Curriculum Specialist: Karen Ruskowski
2:20-2:30	B	CONSENT AGENDA ACTION ITEMS
	1	Agenda: March 11, 2019
	2	Minutes: February 25, 2019
	3	MEDIC-151 Medical Terminology II Delay Course Deletion: This course was approved for deletion by CIC on 12/10/18, but department is requesting that deletion does not take effect until after SUM 2019 semester.
	4	MEDIC-151 Medical Terminology II Distance Education - New request for existing course. Fully/Hybrid.
	5	MEDIC-150 Medical Terminology Distance Education – Updated request for existing online course. Fully/Hybrid.
	6	Registered Nursing Associate in Science Degree Revise Catalog Language: Revise the program description in the 2019/20 catalog to the following: The curriculum for the Associate in Science in Nursing degree is four semesters or two years in length. It requires prerequisites in science and general education. Admission into the nursing program is competitive. The application for admission is available on the Contra Costa College nursing web page or may be obtained from the Admissions and Records Office (phone 510-215-6027 or on the website). Please refer to the current nursing program bulletin for prerequisite requirements, deadline dates, GPA requirements, application process and selection process. No material will be accepted after the deadline dates. A grade of 75% or better is required in each course of the nursing program in order to progress in the program and to graduate. Credit will be received for previous health knowledge and/or experience. Applicants who qualify for admission and who possess a current California license as Vocational Nurses (LVN)/Practical Nurses (LPN) or Psychiatric Technicians (LPT) may apply for advanced placement. Advanced placement admission is based on space availability. For further information, visit the nursing program webpage or call the Nursing Department office at 510-215-4103. The LVN/LPN to RN transition for California Licensed Vocational Nurses requires successful completion of all prerequisites with the required GPA, the second-year RN curriculum, and General Education requirements.

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		<p>Admitted LVN/LPN advance placement students will be granted academic credit equivalent to the first year of the program based on their current license.</p> <p>The LPT to RN transition for California Licensed Psychiatric Technicians requires successful completion of all prerequisites with the required GPA, three semesters of the RN curriculum, and General Education requirements. Admitted LPT advanced placement students will be granted academic credit equivalent to the first semester of the program based on their current license.</p> <p>Only those students formally admitted to the advanced placement transition program may enroll in the registered nursing courses. Students seeking to apply are encouraged to enroll in the designated prerequisite/general education courses that are required to graduate from the RN program. Completion of the LVN/LPN/LPT to RN transition program at Contra Costa College qualifies students to take the State Board Examination (NCLEX-RN) for licensure as Registered Nurse.</p>
	7	<p>ESL-051 Reading and Vocabulary for Beginners Non-Substantial: Content review. Update assignments, outcomes, methods of instruction, content, textbook, and correct CB24 to Not Program Applicable <i>(Course revisions approved by Tech Review with originator in attendance.)</i></p>
	8	<p>ESL-152 Academic and Professional ESL IV Non-Substantial: Content Review: Methods of Instruction, Outcomes, Assignments, Textbook <i>(Course revisions approved by Tech Review with originator in attendance.)</i></p>
	9	<p>ESL-166 Grammar II Non-Substantial: Content Review: Outcomes, Assignments, Textbook, Catalog/Course Description, Methods of Instruction. Adding Distance Education - New request for existing course, Hybrid. <i>(Course revisions approved by Tech Review with originator in attendance.)</i></p>
	10	<p>ESL-169 Grammar III Substantial Change: Content Review: Outcomes, Assignments, Textbook, Methods of Instruction Adding Distance Education - New request for existing course, Hybrid. CB24 changed to Program Applicable. <i>(Course revisions approved by Tech Review with originator in attendance.)</i></p>
	11	<p>ESL-172 Grammar IV Non-Substantial: Content review. Updating outcomes, assignments, textbook, objectives, and methods of instruction. Adding Distance Education - New request for existing course, Hybrid. Changed CB24 to Program Applicable. <i>(Course revisions approved by Tech Review with originator in attendance.)</i></p>
	12	<p>ESL-178 Grammar V Non-Substantial: Content Review. Updating outcomes, assignments, textbook, methods of evaluation, and methods of instruction. Adding Distance Education - New request for existing course, Hybrid. <i>(Course revisions approved by Tech Review with originator in attendance.)</i></p>
	13	<p>MATH 118 Elementary Algebra Non-Substantial Change: Content review. Update course description, out of class assignments, methods of instruction and evaluation, and learning resources. Update DE supplement to new form. <i>(This course was tabled at the 1/28/19 meeting due to non-representation.)</i></p>
2:30-3:50	C	NON-CONSENT AGENDA ACTION ITEMS

Time	Item #	Description
Krolikowski	1	BIOSC-157 Foundations in Biotechnology Non-Substantial: Add 18 lab hours (and lab content) to allow time for group work essential to preparation for BIOSC-159.
Krolikowski	2	BIOSC-183 Mammalian Cell Culture Non-Substantial: Change prerequisite BIOSC-159 to advisory status. Add advisory BIOSC172L. Add advisory comment "Science lab course with skills in measurement, attention to protocol, and documentation of data." Add discipline: Biotechnology
Krolikowski	3	BIOSC-186 Protein Purification and Analysis Non-Substantial: Change prerequisite BIOSC-159 to advisory status. Add advisory BIOSC172L. Add advisory comment "Science lab course with skills in measurement, attention to protocol, and documentation of data." Add discipline: Biotechnology
Celesia	4	PHYS-110 Descriptive Physics Non-Substantial: Content review. Add MATH-120 or MATH-122 as a prerequisite in keeping with UC transfer requirements. Update lecture content, assignments, and textbook.
Celesia	5	PHYS-110L Descriptive Physics Laboratory Non-Substantial: Content review. Remove MATH-118 as an advisory. Add MATH-120 or MATH-122 as a prerequisite in keeping with UC transfer requirements. Update assignment hours and textbook.
Mead	6	MATH-191 Analytic Geometry and Calculus II Non-Substantial: Due to AB705, add 18 hours of lab time (and lab content). Update methods of instruction, methods of evaluation, assignments, and textbook.
Mead	7	MATH-290 Analytic Geometry and Calculus III Non-Substantial: Due to AB705, add 18 hours of lab time (and lab content). Update methods of instruction, methods of evaluation, assignments, and textbook.
Rudy	8	BOT-222 Microsoft Word for Business Substantial: Update SAM code from D (possibly occupational) to C (clearly occupational).
Rudy	9	BOT-226 Microsoft Access for Business Substantial: Update SAM code from D (possibly occupational) to C (clearly occupational).
Le	10	MEDIC-210 Medical Law and Ethics Non-Substantial: Content review. Update course title (from Medical Law, Ethics and Economics), description, objectives, outcomes, assignments, and textbook.
Le	11	MEDIC-226 Clinical Practicum Experience I Non-Substantial: Title changed (from Clinical Experience I). Updated prerequisites to reflect new MEDIC course numbers.
Beatty	12	AUSER-099 Occupational Work Experience Non-Substantial: Content review. Updated objectives, outcomes, method of evaluation, methods of instruction, assignments, Lecture Content to match Cooperative Work Experience Education Plan, Corrected repeatability and total course hours.
3:50-3:55	D	DISCUSSION ITEMS
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2:55-4:00	E	PRESENTATIONS FROM THE PUBLIC
4:00	F	ADJOURNMENT – next meeting will be March 25 in CTC-131

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN